

Dear SUN Partners,

Because SUN is a collaborative project, we want to help meet the needs of our partners as we work together towards a common goal.

SMALL GRANT/FUNDING OPPORTUNITY:

- As we complete our final deliverables for the SUN Project in FY 23-24, we are asking our partners if they have any **material, supply or training needs, or additional service opportunity** we can help fund **by: May 1, 2024.**

PURPOSE:

- The SUN Project federal funds are to be used to support **new or expanded services** to **mothers with SUD** or their communities.

GUIDELINES:

- The goods and/or services must be **purchased/provided by June 30, 2024**, to meet the funding period requirements.
- The funds must be used to meet the scope (purpose) of the grant listed above.
- Funds can support materials/items to serve mothers directly or the providers who serve them.
- Must be a public or nonprofit private entity.

LIMITATIONS:

Funds may **NOT** be used for the following:

- Gift cards
- Food/meals
- Cash payments to patients
- Hospital services
- Purchase of land or medical equipment
- Promotional items (such as pens, mugs/cups, folders, lanyards, conference bags)
- Supplanting (use of these funds to replace what was already being covered by other funds). *This is to justify that you will be able to serve more clients or in a better capacity.*
- Needles or syringes
- See attachment for full list of limitations in addition to following state/federal regulations and your agency policies.

NEXT STEPS:

- Your request must adhere to the regulations, legislation, **restrictions attached.**
- Please send an email by **3/18/2024** with a brief (1 paragraph) description of your request and amount (\$25,000 or less) needed to accomplish the proposed activity or supply needs. See example below.
- Our team will review the requests to see which ones we can award based on fit and funding availability.
- We will notify you if funding is awarded. The expected timeline is **2-3 weeks.**
- An invoice with supporting documentation for reimbursement must be submitted by **May 1, 2024.**

Thank you for being a SUN Partner! We are excited about this opportunity to assist our partners who have worked so hard to make the SUN Project a success.

Questions regarding the request process or eligible use of funding should be directed to Gina Hofert, CEO, The Suda Institute by email at gina.hofert@sudainstitute.org

Provide a breakdown of how you plan to spend the amount requested using the following format.

Description	Example of Costs Expenditures	Example of Amount of Requested Funds
Contracted Services <ul style="list-style-type: none"> • Facilitator Stipend • Legal/Research Consultant 	<ul style="list-style-type: none"> • Facilitator stipend at \$1000/day for doctoral level facilitator x 5 days • Legal consultation at \$300/hour for JD or PhD for 10 hours 	\$5,000 \$3,000
Supplies <ul style="list-style-type: none"> • Printer paper • Computers • Kloxxado/Narcan 	<ul style="list-style-type: none"> • 2 boxes of printer paper to serve additional mothers with SUD, print ROI, and attend MCC. • 3 Updated computers for peer support specialists to better service mothers with SUD at \$400/each • 100 Kloxxado to distribute to additional mothers with SUD and community members @ \$25/each 	\$100 \$1200 \$2500
Training	<ul style="list-style-type: none"> • Addiction Medicine Conference Registration Fee and Travel/per diem at GSA rate for April 18-20. (insert actual costs of registration, mileage, per diem, parking). X 2 staff 	\$1800
TOTAL AMOUNT OF FUNDS REQUESTED:		\$13,600